



# Watford Borough Council FORWARD PLAN

September - December 2011

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Corporate Management Board

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# FORWARD PLAN

## September - December 2011

- The Forward Plan sets out key decisions the Executive intends to take over the following four months.
- A key decision involves expenditure of over £50,000 or significantly affects two or more wards within Watford.
- The Plan is updated and published on the Council's web-site each month. Copies are also available in the Customer Service Centre.
- Members of the public are entitled to view copies of the documents used in making a decision (column 8), unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Committee Services Manager (details above)
- Local residents may submit a petition to the Cabinet or to a portfolio holder making a decision. A petition must be signed by at least 30 local electors and sent to the Committee Services Manager at least 7 clear working days before the meeting or decision date
- A Key Decision must be in the Plan at least 14 days before the period in which it is to be taken. The decision dates are indicative and occasionally subject to change. Please contact Legal & Democratic Services if you wish to check the decision date for a particular item.
- A list of all key decisions taken and details of whether or not they have been called in is published on the Council's website.

## **Membership of the Cabinet and their portfolios:**

Mayor Dorothy Thornhill	Housing and Health
Councillor Andrew Forrest	Community Services
Councillor Iain Sharpe	Planning and Legal & Property
Councillor Derek Scudder	Environmental Services
Councillor Andy Wylie	Finance and Shared Services.

Decision	Department	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Proposed consultees and how they are to be consulted	Documents to be used to assist the decision-maker
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*Improve the health of the town and enhance its heritage*

Approval of the Watford Character of the Area Study	Planning	Philip Bylo Manager, Planning Policy philip.bylo@watford.gov.uk	<b>Cabinet</b>	December 2011	The Watford Character of the Area Study has been through a 6 week internal consultation and a 6 week public consultation. The former included relevant stakeholders, such as the 'Town Centre Coordination Group'. The public consultation included letters/emails being sent out to elected members, residents associations, community groups and heritage groups. A press release was produced and an article on the consultation will be included in the September edition of 'About Watford'.	Watford Character of the Area Study 2011  Watford Character of the Area Study (consultation draft) - representations
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*Enhance the town's clean and green environment*

Section 106 Spend 2010/11 and future projects for 2011/12	Legal and Property Services	Carol Chen Head of Legal and Property Tel: 01923 278350 carol.chen@watford.gov.uk	<b>Cabinet</b>	September 2011	Asset Management Group	Capital Programme 2010/11
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Adoption of the Framework and 5 year Action Plan for allotments across the borough.	Community Services	Paul Rabbitts paul.rabbitts@watford.gov.uk	<b>Cabinet</b>	November 2011	Consultation on development of the strategy was carried out with over 400 responses (42% response) and the strategy has been passed to all allotment supervisors for all sites and feedback received. Feedback also going to the Equalities Panel in September 2011.	Watford Allotments Strategy - Framework and Action Plan
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*Enhance the town's sustainability*

Decision	Department	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Proposed consultees and how they are to be consulted	Documents to be used to assist the decision-maker
Approval of the Herts Waste Partnership Agreement	Environmental Services	Alan Gough Head of Environmental Services alan.gough@watford.gov.uk	<b>Portfolio Holder for Environmental Services</b>	September 2011	This will not be a new policy so no new Equality Impact Assessment undertaken.	Herts Waste Partnership Agreement & covering report

### *Supporting individuals and the community*

Approval of the Private Sector Housing Renewal Policy	Community Services	Rachel Dawson Housing Section Head Rachel.dawson@watford.gov.uk	<b>Cabinet</b>	November 2011	Relevant staff. Equalities Panel and other specific equalities groups. Members and stakeholders.	Private Sector Renewal Policy  Equality Impact Assessment  Cabinet report & appendices
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To decide whether to approve the recommendations of the Housing Value for Money Review Phase 2.	Community Services	Rachel Dawson Housing Section Head Rachel.dawson@watford.gov.uk	<b>Cabinet</b>	November 2011	Staff, service users, partner agencies, other council departments, elected members through a combination of workshops, briefings, one to one contacts as appropriate.	Value for Money Review  Background documentation  Equalities Impact Assessment
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### *Securing an efficient, effective, value for money council*

<b>Decision</b>	<b>Department</b>	<b>Contact Officer and extension number</b>	<b>Decision Maker</b>	<b>Date/Period decision is to be taken</b>	<b>Proposed consultees and how they are to be consulted</b>	<b>Documents to be used to assist the decision-maker</b>
To approve the Revenue & Capital Outturns for 2010/2011	Finance	Bernard Clarke Head of Strategic Finance bernard.clarke@watford.gov.uk	<b>Cabinet</b>	September 2011	Budget Panel on 20 <sup>th</sup> September	Detailed report with appendices
To approve the redesign of the play service commencing 1st April 2012	Community Services	Gary Oliver Section Head gary.oliver@watford.gov.uk	<b>Cabinet</b>	November 2011	Staff. Leadership Team. Public Feedback	Play Review 2010  Cabinet report - October 2010
To approve the voluntary sector funding review for 2012/13	Community Services	Lesley Palumbo Head of Community Services lesley.palumbo@watford.gov.uk	<b>Cabinet</b>	November 2011	Leadership Team Existing voluntary sector grants recipients.	Grants criteria and guidance notes  Service user and equalities risk assessments  Feedback from consultation and consultation documents